

CANTERBURY BOARD OF EDUCATION (BOE)
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT

POLICY COMMITTEE
Approved 6-12-2018

Date: Tuesday, April 24, 2018

Time: 10:30 a.m.

Place: Superintendent's Office, Dr. Helen Baldwin Middle School

Attendance: Bridgett LaBrecque, Committee Chairperson & BOE Member, Walt Petruniw, Minute Taker & BOE Member; Vivian Thumser, *Ex Officio* & BOE Member; Sarah Carey, CES Principal; and Dr. Lois DaSilva-Knapton, Superintendent

Meeting Agenda and Actions or Recommendations by Policy Committee

The meeting was brought to order at 10:35 a.m. by Policy Committee Chairperson, Ms. Bridgett LaBrecque, once a quorum was present. The following policies listed below on the agenda were considered for review and/or action for recommendations for the BOE consideration:

1. CABE Policies

- a. **Policy 3231 Medical Reimbursement for Special Education Students** – Recommend to accept the first example of the two available samples for the policy be adopted by the BOE.
- b. **Policy 2140 Superintendent of Schools** – Recommend adopting the second version after dropping the highlighted note(s) and optional language which was provided by CABE.
- c. **Policy 2151 Hiring of School Administrators** – Recommend to accept the CABE recommended policy.
- d. **Policy 3100 Budget/Budgeting System** – After review of the sample policy, it was determined that this policy was not needed at this time.
- e. **Policy 3120 Preparation of Budget Document** – After review of the sample policy, it was recommended to update existing policy with legal references and no other changes to this policy.
- f. **Policy 4135 Teacher-Administrators-BOE Relationship** - Through committee discussion it was noted that this policy would more clarification, and for the present time to only update the legal references and make no other changes to this existing policy.
- g. **Policy 4135.3 Negotiations/Consultations** – After review of the CABE recommended policy, it was recommended that this policy would not be needed at this time.
- h. **Policy 3323 Soliciting Prices (Bids & Quotations)** – After the policy review, it was determined to bring this sample policy back at a future meeting and postpone any action indefinitely until it is brought back to the committee.
- i. **Policy 6172.12 Magnet Schools** – Recommend to only update existing policy with legislative legal references.
- j. **Policy 5144.12 School Discipline Restorative Justice Approach** – After discussion, it appeared that this sample policy would need the administrative team to review the policy further, thus this policy will be indefinitely postponed until a future policy meeting.

- k. **Appendix 6146 Connecticut Seal of Biliteracy (Guidelines)** – This Appendix refers to high schools, thus it is not applicable at the District level.
- l. **Policy 0524 Hate Crimes and Bias incidents in Schools** – After discussion it was determined that this sample policy would have to be brought back at a future date after further review by the Policy Committee and the administrative staff. Postponed indefinitely.
- m. **Policy 1110.4 Media of Communication** - After review of the sample policy, it was recommended that this policy be adopted by the BOE.

2. Superintendent’s Suggested Policies (Policy brought back from March 27, 2018 meeting) – The policies listed as *a, b & c* were not reviewed do to meeting time constraints. These policies may be considered to be brought back to a future meeting of the Policy Committee.

- a. Policy 3520.13 Business and Non-Instructional Operations
- b. Policy 4118.11 Nondiscrimination
- c. Policy 4118.114 Sex Discrimination and sexual Harassment in the Workplace

3. Roundtable discussion – No related information was discussed concerning committee business. Meeting was adjourned ay 12:09 p.m.

Respectfully Submitted,

Walter Petruniw