

CANTERBURY BOARD OF EDUCATION  
45 WESTMINSTER ROAD  
CANTERBURY, CONNECTICUT

**POLICY COMMITTEE MINUTES**

**Date:** October 14, 2016

**Time:** 10:30 AM – 12:00 Noon

**Place:** Superintendent's Office, Dr. Helen Baldwin Middle School Central Office

**Attendance:** Mr. Walt Petruniw, *ex-officio BOE Member* and minute taker; Dr. Lois DaSilva-Knapton, Canterbury Superintendent of Schools and Ms Sarah Cary, Canterbury Elementary School (CES) Principal.

**MEETING AGENDA and COMMITTEE ACTIONS**

**1. Round Table Discussion** - Discussion started at the beginning of the meeting concerning Truancy Polices and to start the conversation going to alert everyone that changes will be forthcoming once the laws are set. Dr. DaSilva-Knapton reported that there is new legislation pending concerning Truancy Policies, and the Board will have to deal with a great deal of changes which will impact the School District and the Educational System.

**CABE Suggested Policies**

**2. Review/Revise Policies**

- a. Policy 4118,235 Alcohol, Drugs, and Tobacco Equity \***
- b. Policy 5131.601 Medical Use of Marijuana \***
- c. Policy 5131.6 Alcohol use, Drugs and Tobacco \***

(\* )The above three policies are combined together in the District's policies. The policy numbers are listed together top of the policies. The CABE suggested polices were reviewed for any information which may require changing the District's policies. CABE 4118.235, no changes were recommended from the CABE suggested policy. The committee move to recommend the adoption of CABE suggested policy 5131.601 to be incorporated into the District's combined policy (131.601/4118.236/4218.236).

- d. Policy 3542 Food Service** – The committee recommended to amend the District's policy with sections from the CABE sample policy, to include the sections on "Facilities" section and on "Maintenance" section, as well as updating the legal reference to the District policy.
- e. Policy 3542.34 Nutrition Program School** – Recommend in amending the District's policy by adding the section from the CABE suggested policy concerning the "Farm to School" language.

- f. **Policy 1700 Community Relations** – Recommend in amending policy by adding language provided from CABE concerning exception of motor vehicle inspectors.
  - g. **Policy 4112.51 Employee/Reference Checks\*\***
  - h. **Policy 4121 Substitute Teachers\*\***
  - i. **Policy Security Check/Fingerprints\*\***
  - j. **Policy 4111 Recruitment and Selection\*\***
- \*\*{Items g. h. i. j. were skipped during this meeting to be readdressed in a future meeting}
- k. **Policy 6172.12 Magnet Schools** – CABE suggested policy was reviewed and found not to be applicable to our District, thus no further action on this item.
  - l. **Policy 3520.13 Business and Non-Instructional Operations** – No changes recommended at this time.
  - m. **Policy 6142 Basic Instructional Program** – No changes recommended at this time.
  - n. **Policy 5141.4 Reporting of Child Abuse, Neglect and Sexual Assault-**  
Recommend adding a specific paragraph and the legal references update from the CABE suggested policy.
  - o. **Policy 6146 Graduation Requirements** – This policy related to high schools, thus was deemed to be not applicable to the District.

**Superintendent’s Suggested Policies**

**3. Review/Revise Policies**

- a. **Policy 5118 Nonresident Students**
- b. **Policy 5118.111 Nonresident Students Tuition**

{The above two policies were briefly discussed and it was agreed upon to bring this two back at a future meeting for more lengthy discussion and possible changes}

Respectfully submitted,  
Walt Petruniw, Minute Taker