

CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT

FACILITIES COMMITTEE MINUTES
Approved 9-9-2014

Date: August 12, 2014

Place: Superintendent's Office, Dr. Helen Baldwin Middle School

Attendance: Mrs. Leticia Velasquez, Facility Committee Chair

Mr. Walt Petruniw, *ex-officio* and Minute Taker

Mr. Tom Millerd, Facilities Manager

Dr. Lois Knapton, Superintendent of Schools

Others present from the public: WINY Reporter

Mrs. Velasquez, as the newly appointed Facilities Committee Chairperson, called the meeting to order at 6:25 pm, and directed the meeting using the agenda items below:

MEETING AGENDA AND RESOLUTIONS/ACTION TAKEN

- A. Summer projects completed – Mr. Millerd handed out a list of repairs and summer projects completed at CES and BMS, and briefed all those present on the status of the projects.
- B. Solar Panels update – Dr. Knapton briefed, to those present, that Greenskies have come through with another proposal for the CES Solar Panel Array rather than installing them on the roof as first proposed. (Note that in a previous BOE meeting, BOE members expressed their concerns that engineers recommended to have long bolts installed to hold the Solar Panels thus having roof penetration and potential leak points. That such installation was not as proposed.) A new ground installation method was proposed along with protective fencing. A schematic map of the setup was reviewed by the committee. Dr. Knapton said that there will not be any cost to the town for the change (Greenskies will incur the cost).

Motion: (made under the authority granted by the BOE resolution on July 22, 2014) Mr. Petruniw motioned that that the BOE move forward to have the Solar Panels be moved to the ground installation at CES pursuant to the new proposal, pending approval from the Planning and Zoning Board. Motion failed to be seconded, and was dropped.

Motion: Mrs. Velazquez motioned for the whole board to decide for the Solar Panels ground installation proposal before it would go to the Planning and Zoning Board. Mr. Petruniw seconded the motion. Vote: Velazquez – Y, Petruniw – Y, motion carried.

- C. Air conditioners repair/replaced?
 - a. Media Center
 - b. Business Office

c. Special Education

Mr. Millerd and Dr. Knapton both discussed the status of several air conditioning units. That the Media Center has two obsolete models, of which one is used for parts for the other unit since parts are no longer available. One unit replacement cost would be \$12,275, but the current thinking is to not replace it at this time. Another unit cooling the computers is critical, and its replacement cost is \$3,955, since it is critical to have, money from CIP will be used to cover the cost.

D. Strategic Plan update and Facilities Committee responsibilities – Dr. Knapton present a draft of the Strategic Plan and discussed the plan which covers the next few years. A portion of the plan concerning the Technology Infrastructure would be of interest to the Facilities Committee for planning and oversight.

E. Letter from parent regarding bathroom upgrades at BMS – Dr. Knapton advised the committee of a letter from a concerned individual concerning the condition of the bathrooms. They are serviceable at this time; however, a remodel would require significant expense and would have to bring everything up to code.

F. Security Grant Submission

a. Doors

b. Cameras

c. Busses? Radio/Camera

Dr. Knapton briefed the committee that the State has a 26 Million Dollar Reimbursable Grant which covers up to 67%. That the District will be looking to apply for a grant between \$125,000 - \$150,000. Our request will be totaling to about \$131,000 for both schools.

G. Technology Upgrades

a. New contract with CT. Center for Advanced Technology

b. WiFi installation

c. Lap top carts repair

d. Email in the cloud

e. Cameras

Dr. Knapton briefed on various changes and upgrades in technology, and that the District is using a new firm CCAT, Center for Advanced Technology, which should be able to carry out the services needed for the District.

H. Signage Update - Dr. Knapton briefed details about the status of changing signs and making improvements.

I. Additional Comments – Security updates should be held at a future meeting, after moving into executive session.

J. Round Table Discussion – Next meeting to be schedule in November.

Mrs. Velasquez adjourned the meeting at 6:59 pm, and committee members prepared for the regular BOE meeting schedule for 7 pm.

Minutes recorded by Walt Petruniw

CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT

EMERGENCY FACILITIES COMMITTEE MINUTES

Date: August 12, 2014

Place: Dr. Helen Baldwin Middle School

Attendance: Mrs. Leticia Velasquez, Facility Committee Chair

Mr. Walt Petruniw, *ex-officio* and Minute Taker

Mr. Tom Dufort, Regular BOE Member

Dr. Lois Knapton, Superintendent of Schools

Others present from the public: One individual

The emergency meeting was called to order at 7:33 pm by Facilities Committee Chair, Mrs. Velasquez, to act on an action item which appeared both on the Facilities Committee and the BOE regular agendas. The regular BOE meeting did not take place due to a lack of a quorum.

Motion: by Mr. Petruniw to retract the previously made motion and action concerning to have the whole board act on the matter concerning the ground mounting of the CES Solar Panel arrays. Seconded by Mrs. Velasquez. Vote: Mrs. Velasquez – Y, Mr. Petruniw – Y.

Motion: (made under the authority granted by the BOE resolution on July 22, 2014) Mr. Petruniw motioned that that the BOE move forward to have the Solar Panels be moved to the ground installation at CES pursuant to the new proposal, pending approval from the Planning and Zoning Board. Seconded by Mrs. Velasquez. Vote: Mrs. Velasquez – Y, Mr. Petruniw – Y.

Motion for adjournment by Mr. Petruniw, seconded by Mrs. Velasquez, and so carried by yes votes.

Mrs. Velasquez adjourned the meeting at 7:38 pm.

Minutes recorded by Walt Petruniw