

**CANTERBURY PUBLIC SCHOOLS
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT**

Approved 12-13-2016

**Board of Education Meeting
Location: Dr. Helen Baldwin Middle School Library**

**November 15, 2016
Time: 7:00 p.m.**

A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:

In Attendance from the Board of Education (BOE): Walt Petruniw, Chairperson; Nancy Duvall, Secretary; Christopher Lippke; Vivian Thumser; John Gentry; Leticia Velasquez

Absent: Nancy Duvall

Left: Vivian Thumser @8:11 p.m.

Others Present: Dr. Lois Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Special Education Director; Sarah Cary, Principal CES, and Janice Thurlow, Finance Director

Chairperson, Walt Petruniw, called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 7:05 p.m.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES

1. Regular Meeting, October 11, 2016
The regular meeting minutes was approved as printed.
2. Special Meeting, October 11, 2016
The Special meeting minutes was approved as printed.
3. Policy Committee Meeting, October 14, 2016
The Policy Committee meeting minutes was approved as printed.

D. COMMENTS FROM VISITORS

None

E. ADDITIONS AND CORRECTIONS

None

F. SPECIAL PURPOSE

None

G. COMMUNICATION TO THE BOE

- Canterbury student Delane Hartland will receive the Woodstock Academy's Headmaster Awards tonight.
- Walt Petruniw stated he received a letter regarding the donation of a piano
- Follow-up communication sent regarding a bus driver. Labor Department communicated with the school regarding the incident. The Superintendent acted on the communication.

H. SUPERINTENDENT'S REPORT:

1. Enrollment

The Superintendent discussed enrollment stating we had a few new students at CES.

2. Administrators' Report

The Superintendent talked about:

CES

- students are learning their pin numbers
- Recognition program-students recognize adults in building
- Planting of bulbs
- Three interns working at CES

BMS

- Additional 25 chrome books
- Field Trips
- Red Ribbon Week- Awareness
- High School have visited 8th graders
- New Picture Vendor
- Dance
- Progress report coming soon
- Parent portal coming soon
- Veterans Day Assembly- Erin Quinn, 8th grade teacher coordinator the assembly
- Book Fair-November 17th
- Parent Teachers conference, next Monday and Tuesday
- Fall festival, pledge for the principal mile race. The student prior to the principal running the mile pledged 1 hour of community service for every minute it took Mr. Earley to run a mile. 306 community service hours' pledge by the students.

Special Education

No information available

3. 2016-17 budget

The Superintendent stated:

- We have a new budget format with year-to-date expenditures. This budget form is sent to the BOF every month.
- Board member Vivian Thumser stated the commission report was canceled, she is trying to find out when the next meeting will be.
- Budget looks good

4. CAFE Award

The Superintendent stated the Board received the CAFE Board Recognition Award. She will attend the award ceremony this Friday.

5. Solar Panel Start-Up

Received a letter from Eversource stating the solar panel are up and running. We should see a decrease in our electric bill.

6. Additional Items

None

I. BOE COMMITTEE REPORTS

Vivian Thumser is on the Audit Committee next meeting in December. The treasure did feel that the audit should come back rectified.

J. INFORMATIONAL ITEMS

1. Understanding the SBAC Growth Model

The Superintendent presented and narrated a power point regarding the Smarter Balance Assessment.

K. ACTION ITEMS:

1. Policies-First Read

- a) Policy 5131.601 Medical Use of Marijuana
- b) Policy 3542 Food Service
- c) Policy 3542.34 Nutrition Program
- d) Policy 1700 Community Relations
- e) Policy 5141.4 Reporting of Child Abuse, Neglect, and Sexual Assault

Motion: To approve the above policies a-e as first read.

By: Stephen Brown

Second: Chris Lippke

All in favor
Motion passes

2. 2017 BOE Business Meeting Calendar-First Draft

The Board discussed the BOE meeting calendar

Motion: To accept 2017 BOE Business Meeting calendar with the following two changes.

March 7th–Joint meeting with BOF and January 31st- workshop

By: Christopher Lippke

Second: Vivian Thumser

All in favor

Motion passes

3. BOE membership application with the Woodstock Academy Board of Trustee

The Superintendent stated that the Board does not have a representative for the Woodstock Academy Board of Trustees.

Motion: To start the process to apply to the Woodstock Academy Board of Trustees.

By: John Gentry

Second: Stephen Brown

The Board had a discussion regarding the process to select a BOE member to represent the Canterbury Board of Education.

All in favor

Motion passes

4. Dr. Helen Baldwin Middle School Roof Project

Walt Petruniw discussed the BMS roof:

- Silver & Petricelli are the architects.
- Superintendent to Submit Form SCG49 to the State.
- The BOF established a roof committee and appointment members, and authorized to move forward.
- Superintendent to submit form SCG48 to the State.

Motion: To authorize the Superintendent to submit Form SCG48 Dr. Helen Baldwin Roof Project to the State.

By: Christopher Lippke

Second: Stephen Brown

All in favor

Motion passes

- Asbestos around the drain this will cost additional money.

- Tom Millerd, Director of Facilities to contact architect to get more information regarding the asbestos.
- Project cost is one million five hundred dollars, and that could change.
- Clerk of the Works- Mr. Millerd, Facilities Director who is on the committee, and overseeing the project. The Board could authorize him compensation if he had to work after his work hours.
- New roof put on January time frame, summertime removal of asbestos. There cannot be any students in the building during the summer while the asbestos is being removed.
- Summer school will have to be in another building.

5. Administrator's Contract

Motion: To accept the 2017-2020 Administrators contract as presented to the Board.
 By: Stephen Brown
 Second: John Gentry

The Board reviewed and discussed the Administrators contract.

Vote:
 Yes: Stephen Brown, Walt Petruniw, John Gentry
 Nay: Christopher Lippke
 Motion passes

6. Discussion and possible action concerning pending litigation (Executive Session)

Motion: To go into Executive Session at 8:34 p.m. to discuss pending litigation. Labrecque vs. Canterbury Board of Education Commission of Human Rights & Opportunities Case # 1640387. Invite Janice Thurlow, Finance Director to Executive Session.
 By: Stephen Brown
 Second: Christopher Lippke
 All in favor
 Motion passes

The Board came out of Executive Session at 8:52. Mr. Petruniw stated there were no further business to discuss on the Agenda.

L. DISCUSSION ITEMS:

Mr. Gentry, BOE member asked the Board and the Superintendent if they will address the current situation regarding race bullying which is happening within our state. Mr. Petruniw suggested that maybe a discussion with the administrators and teachers making sure they are paying attention to any race bullying.

M. COMMENTS FROM VISITORS

None

N. ADJOURNMENT

Motion to adjourn at 8:58 p.m. By: Chris Lippke
Second: John Gentry

Vote: All in favor
Motion passes

Respectfully submitted,

Lois DaSilva-Knapton,
Acting Secretary to the Board