

**CANTERBURY PUBLIC SCHOOLS  
45 WESTMINSTER ROAD  
CANTERBURY, CONNECTICUT**

**Draft**

**Board of Education Regular Meeting** **January 9, 2018**  
**Location: Dr. Helen Baldwin Middle School-Media Center** **Time: 7:00**  
**p.m.**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:**

In attendance from the Board of Education (BOE): Vivian Thumser, Chairperson, John Gentry, Vice-Chairperson; Nancy Duvall, BOE Secretary; Walt Petruniw, Leticia Velasquez (*left the meeting at approximately 7:45 pm*) , Tom Dufort, Bridgett LaBrecque

Others Present: Dr. Lois DaSilva-Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Director of Public Services, and Janice Thurlow, Finance Director, and Kelly Bahre, Administrator Intern.

Ms. Thumser called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 7:08 p.m.

**B. SPECIAL PURPOSE/RECOGNITION**

1. Nick Caruso-CABE representative presentation; he facilitated a 30 minute discussion regarding New Board member orientation. Various topics were addressed such as legal responsibilities of the Board and electronic devices and Board members.

**C. COMMENTS FROM VISITORS**

None

**D. PRESENTATION AND ACTIONS**

D-2 - Add CIP 2022-2023 Budget to the Agenda

Motion: To add D-2 CIP 2022-2023 Budget to the Agenda  
By: Walt Petruniw  
Second: John Gentry  
All in favor

Motion passes

1. 2018-2019 School Calendar - draft  
The Superintendent and the Board viewed and discussed the school calendar. The 2018-19 school calendar will be brought back to the February BOE meeting for approval. Superintendent noted that this draft calendar has been distributed to all staff for input.
2. CIP Budget  
The Superintendent discussed the 2022-2023 CIP budget.

Motion: To adopt the CIP Budget as presented and submit to the Selectman's Office.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

#### **E. COMMITTEE REPORTS/CORRESPONDENCE TO THE BOARD**

1. Roof Committee  
As requested by the BOE, Mr. Petruniw contacted the BOS via email and asked them to merge members of the BOE Facilities Committee to the Town Building Committee for the DHBMS roof project.  
This new town Building Committee will now be responsible for both the DHBMS roof project and the CES underground oil tank.
2. Policy Committee  
The Policy Committee meeting is scheduled for January 29, 2018
3. Facility Committee
4. EASTCONN  
The Eastconn January meeting is scheduled at the end of the month.
5. Paraeducator Negotiations  
Mr. Dufort stated the paraeducators negotiations are ongoing, meetings have been scheduled.
6. Request by BOS to appoint member(s) to the Canterbury Efficiency Study Group (CESG)  
The Superintendent received an email from the First Selectman regarding The establishment of the Canterbury Efficiency Study Group (CESG) requesting the BOE appoint a member from the Board to the study group.

Vivian Thumser, BOE Chairperson, read a letter she composed regarding the email from the First Selectman regarding the Study Group.

Motion: To authorize the BOE Chairperson to submit the

memorandum to the BOS for clarification/facts regarding the Canterbury Efficiency Study Group (CESG).

By: Walt Petruniw

Second: Tom Dufort

The Board discussed the request from the BOS regarding the possibility of closing the middle school and the study group.

5 Years

1 Abstained

Motion passes

7. Superintendent's Comments

a. Enrollment

Enrollment -4 new students

b. Administrator's Report

CES

- Assembly
- Teachers working hard at curriculum
- Compliance visit from the State regarding Pre-K
- Winter testing
- Safety and lockdown procedures
- PTO meets monthly
- Family Fun Night
- Science Club (Activity) after school

BMS

- Spring Yard Sale
- PTO Basket Raffle
- Movie night in the next few weeks
- Grade 8 field trip in February (New England Air Museum)
- Two student had a fundraiser to purchase the Nutmeg Books for the library
- Faculty Holiday Party
- Pajama Day along with activities for the students in the afternoon
- School wide reading project

Special Education

- NESDEC Report
- Number of student identified in Canterbury with IEP's is up, the cost per student has decreased

c. 2017-2018 Budget

The Superintendent stated the Board cut \$536,954 from the 2017-18 budget. Dr. Knapton stated it will be tight for the rest of the school year.

It is estimated that we will end the year with a balance of approximately \$15,000

d. Policy/Regulation Information

Dr. Knapton stated in the Board packet there is a CABA article regarding the Board's Relationship to Administrative Regulations

e. Additional Comments

The Job Description book is completed and is available for anyone to view.

**F. CONSENT AGENDAS**

1. Regular Meeting Minutes-December 12, 2017  
Agenda Item A- Late-John Gentry add 7:05 p.m.

**G. COMMENTS FROM VISITORS**

A parent asked what is the process on how decisions are made on the budget

The Superintendent stated she brings the budget with recommendations to the BOE and they make the decision regarding cuts etc.

Bob Drosch asked if the Board can identify the person who wants the study group, the Board stated Chris Lippke.

Christine Petruniw commented that blending the elementary and the middle school students would not be in best interest of the students.

Stephanie Goodwin, teacher CES spoke regarding cutting an intervention teacher for the 2018-19 budget. Pat May, music teacher at CES-possible cut to a music teacher. She hopes that the Board can be creative in savings teaching positions. The Superintendent stated she will answer questions regarding possible cuts at the January 30th BOE Budget meeting.

**H. ADJOURNMENT**

Motion: To adjourn at 8:50 p.m.

By: John Gentry

Second: Walt Petruniw

All in favor

Motion passes

Respectfully submitted,  
Nancy Duvall, BOE Secretary