

Approved 9-23-2014

A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

In Attendance: Stephen Brown, Pam Kerouack-Warner, Tom Dufort, Christopher Lippke, Leticia Velasquez

Absent: Walt Petruniw

Others Present: Dr. Lois Knapton, Superintendent, Brian Tedeschi, Principal BMS, Sarah Cary, Principal CES, Jodi Davis, Special Education Director,

Stephen Brown called the Canterbury Board of Education meeting to order at 7:02pm.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES

1. Approval of Minutes: Business Meeting, July 22, 2014
Facility Committee Meeting, August 12, 2014
Emergency Facility Committee Meeting, August 12, 2014
Policy Committee Meeting, August 18, 2014

The Business Meeting minutes were approved as printed.

The Facility Committee Meeting minutes were approved as printed.

The Emergency Facility Committee Meeting minutes were approved as printed.

The Policy Committee Meeting minutes were approved as printed.

D. COMMENTS FROM VISITORS

None

E. ADDITIONS AND CORRECTIONS

None

F. COMMUNICATIONS TO BOE

Mr. Brown received a friendly note from the Headmaster of Woodstock.

G. SUPERINTENDENT OF SCHOOL'S REPORT

1. Enrollment
The Superintendent reviewed enrollment and stated that there is an increase in Pre-K and K students at CES. BMS population has a slight decrease. There is a slight increase in our high school students' enrollment. Stem school has an increase of four students.
2. Administrators' Report

The Administrators discussed their individual reports. Sarah Cary introduced new staff. Brian Tedeschi discussed the 9/4 open house which was a success. He also noted the 9/11 PTO meeting is rescheduled to 9/18. Jodi Davis provided a pupil service update.

3. 2014-2015 Budget
The Superintendent discussed the 2014-15 school budget which will be discussed in more detail next month.
4. Solar Panel Update
The Superintendent stated that the Solar Panels have been put on the Agenda, once approved by the Town the solar panels will be installed on the paved side at CES.
5. Long Range Planning Committee-Update
The Superintendent stated that the Long Range Plan has been completed, and it will be presented to the Board at the next meeting. It will be a guide for the next three years.
6. Additional Comments
The Superintendent would like the Board to discuss how the Board packets are sent to the Board members. Dr. Knapton stated that we are using a large amount of paper.

H. BOE COMMITTEE REPORT

None.

I. UNFINISHED BUSINESS

1. Policies
 - a) Second Read-Policy 3516 (a,b,c, and d)- Safe & Secure School Facilities, Equipment and Grounds
 - b) Second Read-Policy 3517- Security of Buildings and Grounds
 - c) Second Read-Policy 5131.911-Bullying
 - d) Second Read-Policy 5142(a & b)-Student Safety
 - e) Second Read-Policy 6114 (a & b)- Emergencies and Disaster Preparedness
 - f) Second Read-Policy 7115(a & b)- Developing Educational Specifications
 - g). Second Read-Policy 7230- New Construction

Mr. Lippke discussed the above policies with the Board and stated that most of the changes are in response to State legislation.

Motion: To accept the above Policies as identified by Chris Lippke.
By: Pam Kerouack-Warner
Seconded: Tom Dufort
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Velasquez
Yes Yes Yes Yes Yes Yes

Motion passes.

2. Educator Evaluation 2014-2015- Action Item

The Superintendent stated that changes have been made to the Educator Evaluation 2014-15 Plan. The State Department of Education approved the plan on August 20, 2014. The Superintendent handed out material regarding the plan.

Motion: To accept the Educator Evaluation Plan 2014-2015 as approved by the State Department of Education
By: Pam Kerouack-Warner
Seconded: Christopher Lippke

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Velasquez
 Yes Yes Yes Yes Yes Yes

Motion passes.

J. NEW BUSINESS

1. Policies

- a) First Read-Policy 2137- Athletic Director
Correct 4th line the word “works to work” add Canterbury Board of Education.
- b) First Read Policy 4115.3- Evaluation of Coaches
- c) First Read Policy 1700- Otherwise Lawful
Possession of Firearms on School Property
- d) First Read Policy-4115(a,b,c,d,e,f)- Evaluation and Support
Program
- e) First Read Policy 4131(a,b,c)Appendix - Staff Development
- f) First Read Policy -4112.6/4212.6(a,b)Form 1 & 2- Personnel
Bring Policy 4112.6/4212.6 back to the Policy Committee, and rewrite “Letter to Parents”
- g) First Read Policy- 6111-School Calendar
- h) First Read Policy -4118.231/4218.231(a,b)-Personnel-Certified/Non Certified Alcohol
Drugs, and Tobacco
Bring back to Policy Committee with the following corrections- second paragraph 4th line
change “any to of “. Third paragraph remove the word “done” from first sentence. Change
the word “that to this” in second sentence. 4th paragraph change” his or her to any” change
the word “conviction to charge”.
- i) First Read Policy 5131.6(a,b,c,d,e,f,g,h,i) -Students-Alcohol use Drugs and Tobacco

Mr. Lippke discussed and reviewed the above policy with the Board members and corrections will be made before the second read.

Motion: To accept the listed Policies as a First Read.
 By: Tom Dufort
 Second: Leticia Velasquez
 Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Velasquez
 Yes Yes Yes Yes Yes

Motion passes.

2. Submission of CABE Board Leadership Award Level 1 - *Action Item*

The Superintendent discussed the CABE Board Leadership Award Level 1 and stated they the criteria for this award has been fulfilled by the Board. Dr. Knapton will bring the evidence and all documentation to the Board at the next BOE meeting at which time action will be taken.

3. Resignation Letters

The Superintendent stated she received a letter of resignation from Elisabeth Mehlinger, BMS Guidance Counselor with a date of September 19, 2014. Mr. Brown stated that the Board received a letter of resignation from BOE member Lynsey Malone. Mr. Petruniw contacted political parties to advise of Board vacancy and encourages letters of interest to fill Board vacancy before next meeting.

4. Request to change BOE Meeting Date from 10-14 to 10-21-14

Motion: To accept the change of the meeting date from October 14, 2014 to October 21, 2014.
By: Leticia Velasquez
Seconded: Tom Dufort
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Velasquez
Yes Yes Yes Yes Yes

Motion passes.

3. CSDE in District Coaching Grant

The Superintendent discussed the CSDE District Coaching Grant and stated that the grant has been approved. Canterbury has been granted 10 professional development days for job development. Two consultants from EASTCONN will work with both schools.

K. COMMENTS FROM VISITORS

None.

L. ADJOURNMENT

Motion to adjourn at 8:00 pm by Pam Kerouack-Warner

Respectfully submitted,
Pam Kerouack-Warner, Secretary to the Board