

Board of Education Meeting  
Dr. Helen Baldwin Middle School Library

August 11, 2015  
7:00 p.m.

**Approved 9-15-2015**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

In Attendance: Walt Petruniw, Pam Kerouack-Warner, Christopher Lippke, Tom Dufort,  
Nancy Duvall, Leticia Velasquez

Absent: Stephen Brown

Others Present: Dr. Lois Knapton, Superintendent, Sarah Cary, CES Principal, Ryan  
Earley, BMS Principal, Jodi Davis, Special Education Director, Janice  
Thurlow, Finance Director

Walt Petruniw called the Canterbury Board of Education meeting to order at 7:01 p.m.

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES**

1. Approval of Minutes: Business Meeting, June 9, 2015

The Business meeting minutes were approved with corrections

**D. COMMENTS FROM VISITORS**

None

**E. ADDITIONS AND CORRECTIONS**

Motion: To move I.2. to F.2

By: Walt Petruniw

Second: Leticia Velasquez

Vote: All in favor

Motion passes

**F. COMMUNICATIONS TO BOE**

- a. A letter was sent to Jodie Hawkins from the Board regarding bullying policies.
- b. Mary Porter-Price forwarded concerns regarding the state of the bathrooms at DHBMS. Recommended this item be added to the agenda of the facilities committee.

- c. There were six letters of support for the continuance of the after-school program. The Recreation Commission staffs this program. Any employee will need to fill out a 1099 form.

Motion: That the Canterbury Recreation Commissions After School Program continues under the auspices of Canterbury Recreation Commission.

By: Pam Kerouack-Warner

Second: Tom Dufort

Vote: All in favor

Motion passes

## **G. SUPERINTENDENT OF SCHOOL'S REPORT**

### **1. 2014-2015 Budget**

Unaudited budget statement for BOE reflects \$11,900 excess.

### **2. Budget 2015-2016**

Last page needs to be updated as it was copied from 2014/15 budget.

### **3. Annual Survey Results**

Annual survey results were reviewed.

### **4. Superintendent Goals**

The Superintendent will provide a training on 8/18; 8/19 and 8/20 from 8:00 – 3:30 p.m. on Basic Intensive Training: Choice Theory & Quality Schools. The Superintendent will also provide a 6 week program for parents in October entitled, "Take Charge of Your Life."

### **5. Strategic Plan Review and Reignite the Long Range Planning Community (choose Members)**

We are in the second year of the plan. This will be reviewed in November once new BOE members are on board. This review will include Sarah Carey, Chris Lippke and Jodie Davis.

### **6. Update-Coaching Grant, Technology Grant, Security Grant**

Applied for EASTCONN Coaching Grant, Technology Grant, and requested an extension of the Security Grant for one year. There is currently \$14,000 left in the Security Grant.

**7. Additional Comments**

Black top completed. There is a consideration for an electric sign in the future.

**H. BOE COMMITTEE REPORTS**

None

There are scheduled meetings for Policy Committee and Facilities Committee in September.

**I. UNFINISHED BUSINESS**

1. Solar Panels

Green Skies is working with a new engineering firm who report that a clip on system can work for the CES roof. It is projected that the work won't begin until June or July, 2016. A friendly addition was made that Green Skies remains liable for any damage to the roof.

Motion: To accept the delay of Green Skies Solar Energy for CES with previous approved energy rate and to return to the original, roof mount design.

By: Pam Kerouack-Warner

Second: Tom Dufort

All in favor

Motion passes

2. Policies Second Read-Action Item

a. Policy 5113-Attendance and Excuses

b. Policy 5113.2 Attendance, Excused Absence and Truancy

c. Policy 5141.4 Reporting of Child Abuse/Neglect

Refresher program needs to be completed every three years. We currently do annual training.

Motion: To adopt policies identified in 3. a, b, and c

By: Pam Kerouack-Warner

Second: Tom Dufort

L. Velasquez/W. Petruniw/ P.Kerouack-Warner/ T. Dufort/ C. Lippke/ N. Duvall

Y Y Y Y Y Abstained

Motion passes

**J. NEW BUSINESS**

1. Resignation Letters-Action Item

Motion: To accept letters of resignation from William Bergan, Special Education teacher as of June 26, 2015 and Kaye Jakan, Interventionist, as of June 23, 2015.

By: Nancy Duvall  
Second: Christopher Lippke  
Vote: All in favor  
Motion Passes

2. Woodstock Academy Contract

Woodstock Academy contract includes a change in the way they bill which will now mirror how we pay NFA. Tuition will be based upon admitted students as of 10/1 of each year and will be paid the following year. This first year, the budget will be based on the next 2 years.

Motion: To renew Woodstock Academy contract with an acceptance of new billing terms, effective 8/10/15.  
By: Pam Kerouack-Warner  
Second: Tom Dufort  
Vote: All in favor  
Motion passes

3. New Hire-BMS

DHBMS announces Elizabeth Huband as the new Special Education teacher for grades 5 and 6. Elizabeth has 14 years' experience in independent schools. Congratulations from the BOE were extended. Beth O'Connor was named the new Intervention Specialist.

4. Teacher Negotiations preparations.

Leticia Velasquez and Tom Dufort will serve with Walt Petruniw as an alternate. Ryan Early and Lois Knapton will also serve. They will choose a date for the first meeting.

5. Policies First Read-Action Item

- a. Policy 3541.35-Procedures for Emergencies-Safety Transportation
- b. Policy 3541.5- Safety-Accidents/Complaints and Records
- c. Policy 4212.42 Drug and Alcohol Testing for School Bus Drivers

Motion: To accept the above policies as first read  
By: Walt Petruniw  
Second: Pam Kerouack-Warner  
Vote: All in favor  
Motion passes

**K. COMMENTS FROM VISITORS**

- a. Bob Droesch commented that a request should be made to have a representative from the BOF join teacher negotiation meetings.
- b. Nancy Duvall was assigned as BOE liaison to CES PTO and the Facilities Committee.

**L. ADJOURMENT**

Motion to adjourn at 8:31 p.m. By: Pam Kerouack-Warner

Respectfully submitted,

Pam Kerouack-Warner, Secretary to the Board