

**CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT**

Draft

Board of Education Meeting
Location: Dr. Helen Baldwin Middle School Library

May 17, 2016
Time: 7:00 p.m.

A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:

In Attendance from the Board of Education (BOE): Walt Petruniw, Chairperson; Nancy Duvall, Secretary; Vivian Thumser; and John Gentry,

Late: Leticia Velasquez 7:30 p.m.

Absent: Chris Lippke. Stephen Brown

Others Present: Dr. Lois Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Special Education Director; and Janice Thurlow, Finance Director

Chairperson, Walt Petruniw, called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 7: 01 p.m.

B. PLEDGE OF ALLEGIANCE

C. PRESENTATION-RETIREEES CELEBRATION

The following teachers are retiring at the end of the 2015-16 school year:

Lee Ann Riviera, 4th grade teacher-CES

Eileen Taylor, Special Education teacher-CES

Dennise Vincent, 7th grade teacher-BMS

The Superintendent congratulated the retirees and thanked them for their dedicated years of service and presented them with a certificate.

D. APPROVAL OF MINUTES:

1. Approval of Minutes: Regular Meeting, April 12, 2016.
The meeting minutes were approved as printed.
2. Board of Education Retreat minutes, April 27, 2016
The Board of Education Retreat minutes were approved as printed
3. Approval of Minutes: Policy Committee Meeting, May 2, 2016.
The Policy Committee Meeting minutes were approved as printed.

E. COMMENTS FROM VISITORS

None

F. ADDITIONS AND CORRECTIONS

None

G. COMMUNICATIONS TO BOE:

- Walt Petruniw received a letter from CABA regarding the districts membership
- State controller letter to Walt Petruniw regarding health care
- Invitation to Norwich Free Academy's graduation Friday, June 10, 2016 at 4:00 p.m.

H. SUPERINTENDENT OF SCHOOL'S REPORT:

1. Enrollment

Holding steady

2. Administrators' Report

The Superintendent asked the Board if they had any questions for the Administrators. The Board had no questions for the administrators.

8th grade Recognition Ceremony will be held at BMS on Tuesday, June 14, 2016 at 6:00 p.m.

3. 2015-2016 Budget

The Superintendent discussed the budget and right now the end of the year \$18,158.00. The Superintendent asked the Board if they had any questions for Janice Thurlow, Finance Director.

4. 2016-2017 Budget

The Superintendent stated that there are a few interesting developments with the State. Our BOE budget has been approved by the BOF with a .21 percent increase and \$24,269.00-dollar amount. The annual town meeting will occur on Friday, May 20, 2016, there are no budget numbers to vote on until the State finishes their budget. There will be another public budget hearing and another annual town meeting and then the referendum.

The State Implementer Law budget allows municipalities to charge the education system (Excess Cost Sharing). The amount Canterbury has lost is \$56,009.00.

Magnet school tuition is currently \$4,500.00 per student; we currently have 12 students enrolled in a magnet school. Magnet schools may be able to charge more than that amount in the future. Next year's tuition at the STEM Academy is \$4,600.00.

5. Finland EduTour Reflections

Superintendent presented a power point presentation and reflected on her Finland EduTour.

6. BOE Input on Policies/Regulations

- a) Policy 2000 Concept and Roles in Administration
- b) Regulation 2000.1 Board-Superintendent Relations
- c) Appendix 2000.1 Hiring of Personnel

7. Additional Comments

None

I. BOE COMMITTEE REPORTS:

Walt Petruniw stated he shared the C.I.P. minutes on Google Drive.

J. UNFINISHED BUSINESS:

1. Policies-Second Read-*Action Item*

- a) Policy 5141 Pediculosis (head lice)
- b) Policy 9311 Formation, Adoption, Amendment of Policies
- c) Policy 9312 Formation, Adoption, Amendment of Bylaws
- d) Policy 9313 Adoption, Amendment of Administrative Regulations
- e) Policy 9325.2 Bylaws of the Board

Motion: To accept the above polices a-e as second read

By: John Gentry

Second: Vivian Thumser

Vote: All in favor

Motion passes

K. NEW BUSINESS

1. Secretaries Contract-Action Item

Motion: To accept the 2016-2019 Secretaries contract as presented

By: Nancy Duvall

Second: Vivian Thumser

All in favor

Motion passes

2. Custodians Contract-Action Item

Motion: To accept the 2016-2019 Custodians contract as presented
By Vivian Thumser
Second: Leticia Velasquez
Vote: All in favor
Motion passes

3. Policies-First Read-Action Item

- a) Policy 4118.51/4218.51 Use of Web Tools (Blogging/Podcasting)
- b) Policy 6146.1 Grading/Assessment System
- c) Policy 7230.2 Indoor Air Quality

Motion: To accept the above policies a-c as first read
By: John Gentry
Second: Nancy Duvall
Vote: All in favor
Motion passes

4. Regulations FYI

- a) Regulation 5141.4 Reporting of Child Abuse/Neglect or Sexual Assault
- b) Regulation 6153 Field Trips

L. Comments from Visitors

Bob Droesch asked which contracts are up next year. The Superintendent stated the Administrators contract and Bus drivers.

M. Executive Session:

- 1. Superintendent's Evaluation and Recommendations-Invite the Superintendent
- 2. Personnel Issue-Invite the Superintendent

Motion: To go into Executive Session at 8:10 p.m. for the purpose of the 1. Superintendent's Evaluation and Recommendations and 2. Personnel Issue-the Superintendent was invited.
By: John Gentry
Seconded: Leticia Velasquez
Vote: All in favor
Motion passes

The Board came out of Executive Session at 9:10 p.m.

Motion: To extend Dr. Lois Knapton's contract by one year.
By: John Gentry
Seconded: Vivian Thumser
Vote: All in favor
Motion passes

N. Adjournment:

Motion to adjourn at 9:12 p.m. By: John Gentry
Seconded: Vivian Thumser
Vote: All in favor
Motion passes

Respectfully submitted,

Nancy Duvall,
Secretary to the Board