

**APPROVED 2-24-2015**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

In Attendance: Walt Petruniw, Stephen Brown, Pam Kerouack-Warner, Christopher Lippke, David Richards, Tom Dufort

Arrived at Leticia Velasquez 7:09 p.m.

Others Present: Dr. Lois Knapton, Superintendent, Sarah Cary, Principal CES, Jane Dion Interim Principal BMS, Jodi Davis, Special Education Director, Janice Thurlow, Finance Director

Walt Petruniw called the Canterbury Board of Education meeting to order at 7:07p.m.

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES**

- 1. Approval of Minutes: Business Meeting, December 9, 2014

The Business Meeting minutes were approved as printed

**D. COMMENTS FROM VISITORS**

None.

**E. SPEFCIAL PRESENTATION**

- 1. Introduction to Education Foundations-presenters: Chris Lippke, Lois Knapton, and initial Canterbury Education Foundation members

Christopher Lippke introduced the Education Foundation start-up to the BOE. He stated that a core group comprised of community members and BOE representatives met and began writing by-laws. Upon completion, the group will file for incorporation. The group is seeking participation from community members especially those who have a legal or accounting background

**F. ADDITIONS AND CORRECTIONS**

Motion: To add approval of Facilities Committee Meeting minutes to Item I. 1

By: Walt Petruniw

Second: Pam Kerouack-Warner

Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw

Y Y Y Y Y Y Y

Motion passes

## G. COMMUNICATIONS TO BOE

- a. Walt Petruniw presented a letter from the Town Selectman requesting he become a member of the Property Committee which will meet on 1/28/2015. Walt Petruniw agreed to attend.
- b. If BOE members receive SPAM mail, they are recommended to forward to SPAM@barracuda.com
- c. BOE lawyer provided guidance on how to manage estate funds.
- d. On 1/28/2105 at 7:30 a.m., there will be a CABE presentation on discipline and discrimination.
- e. Stephen Brown received minutes from the Booster Club identifying problems with getting uniforms back from players. They may request BOE help and support in the future to manage this issue.
- f. Lois Knapton reported that the final award letter for the security grant was received. The grant totals \$123,776 with \$82,669 coming from the State and \$41,106.01 being matched by BOE.

## H. SUPERINTENDENT'S REPORT

1. The interim Principal, Jane Dion, was introduced. She has been present at the school for seven days. She reviewed her background most recently spending 7 years at Pomfret Community School.

### 2. Enrollment

Holding steady.

### 3. Administrators' Report

Sarah Cary reported that CES had a great December assembly which included staff and students. Assemblies are held once a month on Thursdays at 2:00.

- a. Data decision making process is rolling out in January. Specific strategies are designed for each student so their educational needs are met.
- b. About to enter mid-year reviews for teachers
- c. Continue to work on safety plans
- d. District is now wireless
- e. STAR assessments will take place for grades 1 through 8

Jodie Davis will attend K-12 mental health training at Harvard

### 4. 2014-2015 Budget

Janice Thurlow will proceed next month with asking the Town for Excess Cost reimbursement.

### 5. Security Grant

Now have keyless entry to the buildings. A key is still required if electricity goes out in the buildings. The next project is camera and bus communication systems.

6. Additional Comments

Lois Knapton requested a Board member join the principal search for DHBMS. Acceptance of application closes 2/12/2015.

Motion: To form an Ad-Hoc Committee to explore pursuing options for administrator's vacancy.  
By: Christopher Lippke  
Second: Leticia Velasquez  
Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw  
Y Y N Y N N N

Motion denied

Motion: To form an Ad Hoc Committee to explore long-term changes in administrative structure not to effect current administrative vacancy.  
By: Christopher Lippke  
Second: Tom Dufort  
Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw  
Y Y Y Y Y N Y

Motion passes

Appointment to be made a next meeting

**I. BOE COMMITTEE REPORT**

1. Facility Committee

Facilities Committee Meeting Minutes, January 9, 2014  
Minor grammatical changes and name change from "Felicia" to "Leticia".

Facilities Committee Meeting Minutes approved as amended.

Motion: To accept the bid of Advance Alarms & Communications Inc. to install and integrate existing cameras for the amount of \$35, 687.00 to be covered by grant.  
By: Leticia Velasquez  
Second: Stephen Brown  
Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw  
Y Y Y Y Y Y Y

Motion passes

Motion: To accept the bid of Marcus Communications to install "Real Time Interoperable Communications System" for each building in the amount of \$36,818.00 to be covered by grant.  
By: Leticia Velasquez  
Second: Pam Kerouack-Warner

Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw  
Y Y Y Y Y Y Y

Motion passes

**J. UNFINISHED BUSINESS**

1. Policies

- a. Second Read Policy 4112.5- Security Check/Fingerprinting
- b. Second Read Policy 4112.6/ 4212.6-Personnel Records
- c. Second Read Policy 5114 -Suspensions and Expulsion/Due Process
- d. Second Read Policy 5141.28 -Sudden Cardiac Arrest Prevention
- e. Second Read Policy 5141.7 -Student Sports-Concussions
- f. Second Read Policy 9323 -Construction of the Agenda
- g. Second Read Policy 9324 -Advance Delivery of the Meeting Material
- h. Second Read Policy 6111- School Calendar
- i. Second Read Policy 6142 - Basic Instructional Program
- j. Second Read Policy 6172.12 -Magnet Schools
- k. Second Read Policy 9310 -Development, Distribution and Maintenance of Manual of Policies, Regulations, Bylaws

Motion: To approve policies identified in J.1 (a-K)

By: Stephen Brown

Seconded: Tom Dufort

Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw  
Y Y Y Y Y Y Y

Motion passes

**K. NEW BUSINESS**

1. Vote on Draft CIP Budget- *Action Item*

Request a total of \$495,000 for 2019-2020. Discussion ensued around leasing a bus rather than purchasing one. Janet Thurlow will look into costs.

Motion: To accept the CIP budget for 2019-2020 as sent to the Town.

By: Walt Petruniw

Seconded: Christopher Lippke

Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw  
Y Y Y Y Y Y Y

Motion passes

2. Resignation Letters –*Action Item*

Motion: To accept the resignation letters of Brian Tedeschi, Principal BMS and two paraeducator Kara Feeney and Carol Minot all of which are effective 1/2/2015.

By: Tom Dufort

Seconded: Christopher Lippke

Vote: S. Brown/ C. Lippke/ P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw

Y Y Y Y Y Y Y

Motion passes

### 3. First Draft 2015-2016 School Calendar

First draft of 2015-2016 calendar was shared. A discussion regarding trimesters vs. quarterly ensued with the rational and support for trimesters shared.

### 4. Discussion regarding annual BOE Retreat

Potential of BOE retreat was discussed and an agreement was made to bring ideas for agenda topics to next meeting. A decision will be made at that time whether or not to hold a retreat.

## L. COMMENTS FROM VISITORS

None.

## M. EXECUTIVE SESSION

1. To enter into an Executive Session for the purpose of a Personnel Matter, Superintendent's Evaluation and Update on Para Negotiations.

Motion: To enter into Executive Session at 8:49 p.m.

By: Stephen Brown

Seconded: Leticia Velasquez

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ L. Velasquez/ T. Dufort/ D. Richards/ W. Petruniw

Y Y Y Y Y Y Y

Motion passes

Board came out of executive session at 9:46 p.m.

## N. ADJOURNMENT

Motion to adjourn at 9:47 p.m. By: Stephen Brown  
Seconded: Leticia Velasquez

Respectfully submitted,

Pam Kerouack-Warner, Secretary to the Board