

**BOARD OF FINANCE
MEETING AGENDA**

7:00 P.M.

July 13, 2016

Municipal Building

1 Municipal Drive, Canterbury, CT

- I. Call to Order – 1 minute**
- II. Establishment of Quorum – 1 minute**
- III. Pledge of Allegiance – 1 minute**
- IV. Corrections and Additions to the Agenda – 1 minute**
- V. Approval of Minutes – 5 minutes**
 - Regular Meeting – May 11, 2016
 - Special meeting – May 18, 2016
 - Special Meeting – May 26, 2016 (Budget hearing)
 - Special Meeting – May 26, 2016
 - Regular meeting – June 8, 2016
- VI. Written Communications / Correspondence – 5 minutes**
- VII. Public Comment – 10 minutes – limit 2 minutes per speaker/subject. The same speaker may not comment again until all other comments on the subject have been heard. The Board reserves the right to extend the period or to move the agenda.**
- VIII. Old Business- 5 minutes**
 - 1. Treasurer’s Report
 - 2. 2015-16 Budget – SDE Revenue Statement for Selected State Grants
- IX. New Business – 30 minutes**
 - 1. Discussion of Auditors Report 2015-1 – Management Response (possible action)
 - a. Determine progress achieved with action steps noted in report
 - b. Determine need for Committee to create Job Description
 - c. Determine Timeline to completion of action steps
 - 2. Request for Correction of Reserved Recreation Activities Account # 2-3045
- IV. Adjournment – 1 minute**