

Approved 5-11-16

**BOARD OF FINANCE
MINUTES
April 6, 2016**

- I. Call to Order** – Meeting called to order by Chairman R. Sulich at 7:07 pm
- II. Establishment of Quorum**
Members present: R. Sulich, R. Droesch, L. Pecoraro, E. Chalfant, H. Tuttle
Members absent: P. Tracey
Alternates present: W. Chalfant, S. Pelletier
Alternates absent: C. Christensen
- III. Pledge of Allegiance**
- IV. Corrections and Additions to Agenda** - None
- V. Approval of Minutes**
Regular Meeting – March 9, 2016 – Approved with correction
Special Meeting – March 8, 2016 (BOE presentation) – Approved with correction
- VI. Written Communications / Correspondence** – Information received regarding State budget cuts.
- VII. Public Comment** – None
- VIII. New Business**
1. Tax Collector – suspense of tax accounts.
R. Droesch made a motion to approve the suspense list submitted by the Tax Collector. Second by E. Chalfant.
Vote: 6-0-0 Passed.
Vote:
R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier
Yes Yes Yes Yes Yes Yes

Tax Collector N. Cordes provided the members with a list of accounts to be put on suspense pursuant to state statutes. Total for prior years is \$23,773.19 and the current year is \$4,156.08. She explained that has used all means available to collect these accounts and that, while these accounts will be removed from receivables, they can still be paid.

2. Request for additional appropriation in the amount of \$5,000.00 for line item #4-0605 – Data Processing, by the Board of Selectmen.

R. Droesch made a motion to approve an additional appropriation in the amount of \$5,000 for line item #4-0605 data processing. Second by E. Chalfant.

Vote: 6-0-0 Passed.

Vote:

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes Yes

First Selectman, R. Piper indicated that he had previously said this would be a possibility due to the recent server upgrade. There are some bills that will be coming in, but not enough in the line item to cover those costs.

3. Request to create a new line item for Constables Reserve Account, by the Board of Selectmen.

R. Droesch made a motion to ask the Treasurer to assign a line item for the Constables Reserve Account. Second by S. Pelletier.

Vote: 6-0-0 Passed.

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes Yes

R. Piper stated that the constables are raising money through fundraisers, to buy better radios at a cost of \$4,800.00± and are not asking the Town at this point. The money received from a recent fundraiser was given to the Treasurer and put into the general fund temporarily.

IX. Old Business

1. Treasurer's Report – The Treasurer was not able to attend, but provided updated financial reports.

E. Chalfant made a motion to accept the treasurer's reports. Second by H. Tuttle.

Vote: 6-0-0

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes Yes

R. Sulich questioned lines 3-4273 and 3-4270 MERS. N. Cordes explained that these lines were for MERS documents that are recorded in the Town Clerk's office and that C. Miller found that these items had not been broken out for the last two years. R. Sulich felt that no line item can be created except by the Board. N. Cordes said that C. Miller had talked to the auditors concerning the matter.

S. Pelletier made a motion to add line item 3-4273 MERS – Town Clerk and line item 3-4270 MERS – Town. Second by L. Pecoraro.

Vote: 6-0-0 Passed.

Vote:

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes Yes

2. 2016-2017 FY Budget Discussion

a. Discuss and Act on Management of PRE Funds as they pertain to the presentation of the budget (accounting aspects ONLY)

- b. Estimation of Revenues -
- c. Determination of Mil Rate necessary to support proposal as submitted – After discussion it was determined that, based on the proposed budgets, the mil rate would be 25.5 mils.
- d. Motions – not able to complete at this meeting.

- e. Evaluation of School Budget as presented by the BOE
 - i) Accept/Reject School Budget Proposal

R. Droesch made a motion to approve the school budget as presented. Second by R. Sulich.

Vote: 5-1-0 Passed.

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes No

- f. Evaluation of Town Budget as presented by the First Selectman
 - i) Accept/Reject Town Budget Proposal

R. Droesch made a motion to approve the town budget as presented. Second by L. Pecoraro.

Vote: 6-0-0 Passed.

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes Yes

- g. Evaluation of Capital Improvement Plan Budget as presented by the First Selectman – postponed (see motion)
 - i) Discussion of Project Close Out letter from the BOE – postponed (see motion)
 - ii) Accept/Reject Capital Improvement Plan Proposal – postponed (see motion)

E. Chalfant made a motion to postpone discussion of the C.I.P budget to a special meeting on April 13, 2016. Second by L. Pecoraro.

Vote: 6-0-0 Passed:

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes Yes Yes Yes Yes Yes

- h. Accept budget proposal for presentation at Public Hearing April 13, 2016 7:00 pm Town Hall – postponed (see motion)

X. Adjournment

S. Pelletier made a motion at 9:15 p.m. to adjourn. Second by L. Pecoraro.

Vote: 6-0-0

R. Sulich / R. Droesch / L. Pecoraro / E. Chalfant / H. Tuttle / S. Pelletier

Yes

Yes

Yes

Yes

Yes

Yes

Respectfully submitted,

Joy A. Bissonnette, Recording Secretary