

Approved 5-11-16

**BOARD OF FINANCE
MINUTES SPECIAL MEETING**
April 27, 2016

I. Call to Order @ 7:00 pm by vice-chairman, L. Pecoraro

II. Establishment of Quorum –

Members present: L. Pecoraro, E. Chalfant, P. Tracey
Members absent: R. Droesch, H. Tuttle
Alternates present: W. Chalfant, C. Christensen
Alternates absent: S. Pelletier

Vice-chairman L. Pecoraro noted that R. Droesch asked W. Chalfant to sit in as a voting member in his place. Vice-chairman L. Pecoraro asked that C. Christensen sit in as a voting member for H. Tuttle.

III. Pledge of Allegiance

Vice-chairman L. Pecoraro called for a recess at 7:03 pm for a Republican caucus.
Vice-chairman L. Pecoraro resumed the meeting at 7:06 pm.

IV. New Business

1. **Resignation from Board of Finance member** – L. Pecoraro indicated that R. Sulich submitted his resignation and pursuant to State statutes, said resignation stands.

2. **Appoint a new full member to Board of Finance** – L. Pecoraro stated that R. Sulich indicated he would like to come back as a member of the Board of Finance and L. Pecoraro fully supports that decision.

R. Piper indicated that the term of this position would only be until the next regular election.

L. Pecoraro nominated R. Sulich as a regular member of the Board of Finance. Second by C. Christensen.

Votes for R. Sulich – L. Pecoraro, P. Tracey, C. Christensen
Vote: 3-2

3. **Appoint new alternate member (if necessary)** - L. Pecoraro indicated that a new alternate is not a requirement and there were no nominations presented.

4. **Elect Chairman –**

L. Pecoraro nominated himself as chairman. Second by P. Tracey.
Vote: Unanimous

5. **Elect Vice-Chairman (if necessary)**

L. Pecoraro nominated R. Sulich as vice-chairman. Second by P. Tracey.
E. Chalfant nominated R. Droesch as vice-chairman. Second by W. Chalfant.
Votes for R. Sulich – L. Pecoraro, P. Tracey, C. Christensen
Vote: 3-2
No vote required on second nomination.

R. Sulich asked Chairman, L. Pecoraro, at 7:12 pm that a recess be taken in order for him to be sworn in as a member of the Board. J. Bissonnette, Asst. Town Clerk (also the recording secretary) administered the oath of office to R. Sulich.

The meeting resumed at 7:14 pm and R. Sulich took his seat as a voting member of the Board.

V. **Old Business**

1. **2016-2017 FY Budget Discussion**

a. **Approval of Capital Improvement Plan Budget as presented by the Selectmen** – Selectman, C. Lippke provided an update of the CIP budget, stating that funds released from completed CIP projects total \$65,498.75.

E. Chalfant asked if columns could be added to reflect the current balance for each line item, as well as the amount needed, perhaps on a yearly basis.

C. Lippke said the columns could be added.

Point of Order was called by R. Sulich.

Chairman, L. Pecoraro indicated that questions must be presented through the chairman according to Roberts Rules of Order.

L. Pecoraro felt that quarterly updates through the treasurer would be better.

R. Sulich suggested those funds be designated for the Fire Department, which process would have to go to a Town meeting due to the large amount.

E. Chalfant made a motion to accept the proposed Capital Improvement Budget with an added line item for fuel pump replacement. Second by P. Tracey.

Vote: 6-0-0 Passed.

Vote: L. Pecoraro / E. Chalfant / W. Chalfant / P. Tracey / R. Sulich / C. Christensen
Yes Yes Yes Yes Yes Yes

b. **Budget worksheet review and update** – L. Pecoraro stated that he did not have a suitable laptop or computer available for use at this time. He indicated that the State legislature ends its session on May 4, 2016. He also stated that the governor can call the legislature back into executive session to complete a budget. L. Pecoraro suggested waiting until the next regular meeting to finalize numbers.

E. Chalfant made a motion to postpone item “b” to the next regular meeting of the Board of Finance on May 11, 2016. Second by P. Tracey.

Vote: 6-0-0 Passed.

Vote: L. Pecoraro / E. Chalfant / W. Chalfant / P. Tracey / R. Sulich / C. Christensen
Yes Yes Yes Yes Yes Yes

VI. Adjournment

R. Sulich made a motion at 7:37 pm to adjourn. Second by L. Pecoraro.

Vote: 6-0-0 Passed.

Vote: L. Pecoraro / E. Chalfant / W. Chalfant / P. Tracey / R. Sulich / C. Christensen
Yes Yes Yes Yes Yes Yes

Respectfully submitted,

Joy A. Bissonnette
Recording Secretary