

**BOARD OF FINANCE
MEETING AGENDA**

7:00 P.M.

December 14, 2016

Municipal Building

1 Municipal Drive, Canterbury, CT

- I. Call to Order – 1 minute**
- II. Establishment of Quorum – 1 minute**
- III. Pledge of Allegiance – 1 minute**
- IV. Corrections and Additions to the Agenda – 1 minute**
- V. Approval of Minutes – 5 minutes**

11-9-2016 Regular Meeting minutes
- VI. Written Communications / Correspondence – 5 minutes**
- VII. Public Comment – 10 minutes – limit 2 minutes per speaker/subject. The same speaker may not comment again until all other comments on the subject have been heard. The Board reserves the right to extend the period or to move the agenda.**
- VIII. Auditors Presentation – possible Board action.**
- IX. Committee Report**

ARC - Updates and possible Board Action TBD
Town of Canterbury Building Committee for the Roof Replacement Project at the Dr. Helen Baldwin Middle School.
- X. Old Business- 5 minutes**
 - 1. Treasurer's Report
 - a. Budget to Actual – Nov.2016
 - b. Balance Sheet – Nov. 2016
 - c. Capital and non-recurring fund July through Nov. 2016
 - d. BOE Balance Sheet – 11/15/2016
- XI. New Business – 10 minutes**

1. Possible Board Action re: Audit Response Committee – Job Description First Read
2. 2017 meeting calendar draft
3. 2017-18 BOF Budget document

X. Adjournment – 1 minute