

**Audit Response Committee
MEETING AGENDA
6:00 P.M.
October 12, 2016
Municipal Building
1 Municipal Drive, Canterbury, CT**

- I. Call to Order – 1 minute**
- II. Establishment of Quorum – 1 minute**
- III. Pledge of Allegiance – 1 minute**
- IV. Corrections and Additions to the Agenda – 1 minute**
- V. Approval of Minutes – 5 minutes**
No minutes at this time
- VI. Public Comment – 10 minutes – limit 2 minutes per speaker/subject. The same speaker may not comment again until all other comments on the subject have been heard. The Board reserves the right to extend the period or to move the agenda.**
- VII. Old Business- 5 minutes**
Progress on recommendations presented to BOF September 14, 2016
- VIII. New Business – 10 minutes**
 - 1. Review of packet materials: Treasurer/Finance Director Job Descriptions
 - a. Recommendations for BOF action
- X. Adjournment – 1 minute**