

**Draft**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

In Attendance: Walt Petruniw, Stephen Brown, Pam Kerouack-Warner, Tom Dufort,  
Christopher Lippke

Absent: John Ellston

Others Present: Dr. Lois Knapton, Superintendent, Brian Tedeschi, Principal DHBMS, Cathy  
Ferguson, Principal CES, Jodi Davis, Special Education Director, Janice Thurlow,  
Finance  
Director, Sarah Cary, Incoming CES Principal

Walt Petruniw called the Canterbury Board of Education meeting to order at 7:04pm

**B. PLEDGE OF ALLEGIANCE**

**C. SPECIAL PRESENTATION (NJHS Inductees)**

Mr. Tedeschi, Principal BMS introduced the new members of the NJHS:  
Elizabeth Bartoshevich, Jillian Dergue, Lauren Engel, Brooke Gottshall, Kayle LoVoie, Amy Osella,  
Audrey Romano, Micah Spruance, Adam Danis, Casidhe Hoyt, and Erida Mandile

Mr. Tedeschi also thanked Mr. Tattersall and Mrs. Waters (8<sup>th</sup> grade teachers/co-advisors NJHS) for their  
hard work.

**D. APPROVAL OF MINUTES**

1. Approval of Minutes: Business Meeting, March 11, 2014  
Business Meeting, March 25, 2014

To change a decimal place on page two from \$427,148,000 to \$427,148.00

The Business meeting minutes from March 11, 2014 were approved as amended

Motion: To bring the regular meeting March 25, 2014 approval of minutes to the next Board meeting on  
May 13, 2014

By: Pam Kerouack-Warner

Second: Stephen Brown

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ W. Petruniw  
Yes Yes Yes Yes Yes

Motion passes.

**E. COMMENTS FROM VISITORS**

None

## **F. ADDITIONS AND CORRECTIONS**

None

## **G. COMMUNICATIONS TO BOE**

Walt Petruniw stated he received an email regarding Common Core he will forward the email to Board members.

## **H. SUPERINTENDENT OF SCHOOL'S REPORT**

### 1. Meet Sarah Carey, newly appointed CES Principal

The Superintendent introduced Sarah Carey. Mrs. Carey thanked the Principal Search Committee; she also stated that she is very exciting about joining the team.

### 2. Enrollment

The Superintendent discussed enrollment and stated that there was no significant change.

### 3. Administrators' Report

The Superintendent and the Board discussed the Administrators' report including:

- Pre-school screening
- Interim School Psychologist (Joan Mansigian) will work through the end of the school year
- Field Trips planned
- Thanked the PTO for paying for the transportation portion of one trip per grade level
- Smarter Balance Assessments (testing complete)
- School Readiness Grant
- CES Assembly April 24<sup>th</sup> at 2:00p.m.
- BMS –Professional Development
- BMS sports scheduled in varied areas due to Manship Park's closing for one year as of April 1, 2014
- Empty Bowls raised \$2759.00 to be the donated to Canterbury Cares Food Pantry
- 7<sup>th</sup> Grade Silent Auction raised \$2,400.00 to help offset the (2014-2015 -7<sup>th</sup> grade class) Nature Classroom trip
- Sonya Vennero, DHMS new front desk clerk/receptionist will start April 21, 2014

### 4. Technology Upgrades

The Superintendent stated BMS is wireless in the 7<sup>th</sup> and 8<sup>th</sup> grade wing and varied other parts of the school. The plan is get CES wireless. BMS teachers have laptop or desktops: CES teachers have tablets.

### 5. SBFT Testing Report

The Superintendent stated the SBFT testing is complete.

6. New Bus Coordinator (Norma Wickser)

The Superintendent stated that Norma Wickser who is currently a bus driver has accepted the position of Bus Coordinator with a start date of July 1, 2014.

7. Bus Drivers Negotiations Update

The Superintendent stated the bus driver negotiations are in process there have been two meetings to date. The Superintendent thanked Stephen Brown and John Ellston for their hard work on the negotiations.

8. 2013-2014 Budget

Janice Thurlow asked the Board if they had any question regarding the 2013-14 budget. The Superintendent stated that all purchase requisitions will stop next week allowing Janice Thurlow to tie things up by the end of the school year.

9. Revised 2014-2015 Budget

The Superintendent discussed the revised 2014-2015 budget including:

- Update 3/27 medical insurance (\$13,788)
- High school tuition (\$56,544)
- CES/Baldwin supplies (\$10,852)
- Special Education extended year (\$5,000)
- Family Consumer Science position (\$17,020)
- Excess Cost (budget net) one time (\$220,000)

The Board and the Superintendent had a round table discussion regarding the revised 2014-2015 budget including:

- Excess Cost
- .5 Family Consumer Science teacher

Ray Sulich Chairperson, BOF asked questions regarding Excess Cost money. Mr. Sulich stated Excess Cost is an item on the BOF Agenda tomorrow, Wednesday, April 9, 2014.

Motion: To move toward the \$11,373,318 and a .76% increase as presented.

By: Stephen Brown  
Seconded: Christopher Lippke

The Board discussed adding the Family Consumer Science teacher back in the budget

Motion: To amend the motion and add the Family Consumer Science teacher back in the budget with a change of 1.07 % to \$11,408,338.

By: Tom Dufort  
Seconded: Pam Kerouack-Warner  
Vote: S. Brown / C. Lippke/ P. Kerouack-Warner/ T. Dufort/ W. Petruniw  
No No Yes Yes Yes

The Board discussed amending to add .5 Family Consumer Science teacher.

Motion: To amend the motion to changes our budget to reflect-\$11,390,828 - 0.92%  
By: Stephen Brown  
Seconded: Pam Kerouack-Warner  
Vote: S. Brown / C. Lippke/ P. Kerouack-Warner/ T. Dufort/ W. Petruniw  
Yes Yes Yes Yes Yes

Motion passes.

The Superintendent stated the bottom line revised 2014-2015 budget is at -\$11,390,828 - 0.92%

Motion: To vote on the revised 2014-2015 budget as amended.  
By: Stephen Brown  
Seconded: Pam Kerouack-Warner  
Vote: S. Brown / C. Lippke/ P. Kerouack-Warner/ T. Dufort/ W. Petruniw  
Yes Yes Yes Yes Yes

Motion passes.

### Cip Budget

The Superintendent and the Board discussed the CIP budget with the possibility of eliminating the following items:

- Phone system upgrade
- Dishwasher (possibly move over to next year)
- Bathroom renovations (possibly move over to next year)
- Lawn care (\$12,000)
- Special Education Van (\$40,000)
- Cut \$50,000 off the transportation line

The Superintendent stated that we cannot go below the MBR (Minimum Budget Requirement)

The Board discussed the items to be eliminated from the CIP Budget

Motion: To present the amended CIP budget of \$192,500 to the BOF and the CIP Committee of the town.

By: Pam Kerouack-Warner  
Seconded: Tom Dufort  
Vote: S. Brown / C. Lippke/ P. Kerouack-Warner/ T. Dufort/ W. Petruniw  
Yes Yes Yes Yes Yes

Motion passes.

### 10. Additional Comments

Mr. Petruniw stated that the Superintendent received communication from Governor Malloy's state BOE voting unanimously to recommit our state, public schools, students and teacher to the Common Core.

The Superintendent stated that the BOE Strategic Plan is moving along and she is looking for one additional Board member, as well as additional parents and teachers to serve on this committee. The committee will be ready to present the final plan to the Board in September 2014.

## **BOE COMMITTEE REPORT**

Mr. Petruniw stated at the last meeting the Board voted to approve him to present the CES solar panels information to the BOF. Mr. Petruniw was asked by the BOF to present the information to the Planning and Zoning Committee. He requested time to present this to the BOF prior to presenting it to Planning and Zoning.

### **I. UNFINISHED BUSINESS**

None.

### **J. NEW BUSINESS**

#### 1. Resignation

Motion: To accept the resignation letter from Vivian Thumser (BOE member) as of March 31, 2014.

By: Walt Petruniw

Seconded: Stephen Brown

Vote: S. Brown / C. Lippke / P. Kerouack-Warner / T. Dufort / W. Petruniw  
Yes Yes Yes Yes Yes Yes

Motion passes.

#### 2. Interview/appointment BOE candidate(s)

Two candidates applied for the BOE open seat: Lynsey Malone and Christine Kluczewski. The candidates were individually called into open session to be interviewed and were asked the same five questions.

## **COMMENTS FROM VISITORS**

Mr. Droesch address the incident at Newtown School wanted to know if we are going to increase the security at our schools. The Superintendent stated that there are guidelines that we do have to follow and we did have an assessment regarding the security at both buildings. Some security improvements cannot be disclosed for the safety of our schools.

### **K. EXECUTIVE SESSION**

#### 1. Discussion /possible appointment of BOE candidate(s)

Motion: To go into executive session at 9:00 p.m. for the purpose of discussion/possible appointment of BOE candidate.

By: Stephen Brown

Seconded: Pam Kerouack-Warner

Vote: S. Brown / C. Lippke /P. Kerouack-Warner/ T. Dufort/ W. Petruniw  
Yes Yes Yes Yes Yes

Motion passes.

The Board came out of Executive Session at 9:26pm

Motion: To act on a selection of a BOE member to be selected by oral vote.

By: Stephen Brown

Seconded: Tom Dufort

Vote: For candidate Christine Kluczewski

T. Dufort No

C. Lippke No

S. Brown No

P. Kerouack-Warner No

W. Petruniw No

Yes-0 No-5

Vote: For candidate Lynsey Malone

T. Dufort Yes

C. Lippke Yes

S. Brown Yes

P. Kerouack-Warner Yes

W. Petruniw Yes

Yes-5 No-0

Vote:

Lynsey Malone was voted in to fill the vacancy on the BOE.

Walt Petruniw thanked both candidates for attending and submitting their letter of interest.

## L. ADJOURNMENT

Motion to adjourn at 9:29pm by Pam Kerouack-Warner, Christopher Lippke seconded

Respectfully submitted,  
Pam Kerouack-Warner, Secretary to the Board