

**Draft**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

In Attendance: Walt Petruniw, Stephen Brown, Pam Kerouack-Warner, Tom Dufort, Christopher Lippke, Lynsey Malone

Others Present: Dr. Lois Knapton, Superintendent, Brian Tedeschi, BMS Principal, Janice Thurlow, Finance Director

Walt Petruniw called the Canterbury Board of Education meeting to order at 7:05 p.m.

**B. PLEDGE OF ALLEGIANCE**

**C. SPECIAL PRESENTATION**

1. BMS-School of Distinction w/Principal Tedeschi & Teachers

Brian Tedeschi, BMS principal attended a special recognition at the Crowne Plaza where DHBMS was recognized as a School of Excellence. He stated that this was a tribute to all the teachers who brought us to this point. There were only 55 in-state schools with this honor out of 820 and one of 123 out of 823 schools that were recognized as excelling. This is a wonderful tribute to the school and Town of Canterbury.

2. Certificate of Appreciation-Gloria Scharlack

A Certificate of Recognition to Gloria Scharlack for her 46 years of service as a bus driver for Canterbury Public Schools. Mrs. Scharlack is resigning at the end of this school year. Gloria was unable to attend the meeting.

**D. APPROVAL OF MINUTES**

1. Regular Meeting, May 27, 2014

The Business meeting minutes were approved as printed

**E. COMMENTS FROM VISITORS**

None.

**F. ADDITIONS AND CORRECTIONS**

To add under M. Executive Session Item 2. a - BOE interview deliberations.

Motion to: To amend the Agenda to add 2 a. under M. Executive Session for the matter of deliberations for the BOE candidate interview process.

By: Walt Petruniw

Second: Pam Kerouack-Warner

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

Motion passes

## G. COMMUNICATIONS TO BOE

Mr. Petruniw stated he received the following communications:

- Letter from Kelly Lambert who is interested in having a rubberized track at DHBMS. She would like to plan fundraisers for same.
- Communications to BOE regarding Common Core initiatives sent by Vivian Thumser, former Board member
- Woodstock Academy Directors are hosting an event to honor Christopher Sanford, the new Headmaster on July 22, 2014 @4:00 p.m. Pam Kerouack-Warner will attend to represent the BOE.

## H. SUPERINTENDENT OF SCHOOL'S REPORT

- Enrollment

Enrollment is holding steady

- Administrators' Report

CES: There was a HUGS Program end of year celebration. Field Day is tomorrow.

DHBMS: There will be a re-enlistment swearing in of Navy Officer, Mr. Clarke. The students will have an opportunity to witness this on June 11, 2014.

Special Education: The Department of Developmental Services and Extended School Year are going well as Ms. Davis is doing a wonderful job in her position.

- 2013-2014 Budget

By June 30, 2014 the budget will be balanced and it is projected to be in-line with planned budget.

- Long Range Planning Committee –Update

A draft of Goals and Outcomes was presented to the Board. There is a highly invested team of 10-12 people helping to create this plan.

- Professional Development Evaluation Committee-Revised Report-Teachers Plan –*Action Item*

Using the State rubric to revise the Educator Evaluation and Support Plan. There is one major change which is putting the plan into a 3 year cycle for evaluations. This will be submitted to the State BOE on June 10, 2014.

Motion: To approve submission of the June 10, 2014 revision of the Teacher Evaluation Plan to the State BOE.

By: Lynsey Malone  
Seconded: Tom Dufort  
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
                  Y          Y                  Y          Y          Y          Y

Motion passes

• **Resignation Letters-Action Item**

1. Gloria Scharlack

Motion: To accept the letter of resignation from Gloria Scharlack (Bus Driver) as of end of 2014 school year.

By: S. Brown  
Seconded: Christopher Lippke  
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
                  Y          Y          Abstained          Y          Y          Y

Motion passes

2. Sarah Laisi

Motion: To accept the letter of resignation from Sarah Laisi, paraeducator as of the end of 2014 school year.

By: Pam Kerouack-Warner  
Seconded: Stephen Brown  
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
                  Y          Y          Y          Y          Y          Y

Motion passes

1. Additional Comments

None.

**I. BOE COMMITTEE REPORTS**

None.

**J. UNFINISHED BUSINESS**

*Policies-Action Item*

- a) Second Read-Policy 5144.1 Students-Use of Physical Force
- b) Second Read-Policy 5144.2 Students-Restraint & Seclusion of Persons at Risk/Administrative Regulations Concerning.
- c) Second Read-Policy 5144.3 (a&b) Students-Discipline-Discipline of Students with Disabilities
- d) Second Read-Policy 9012(a&b) Bylaws of the Board-Legal Responsibilities of Board of Education

Motion: To accept the above Polices as presented to be adopted on August 1, 2014.

By: Pam Kerouack-Warner  
Seconded: Christopher Lippke  
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

Motion passes

## K. NEW BUSINESS

### 1. Bus Drivers Association Final Contract- *Action Item*

No major changes to agreement.

Motion: To accept the final contract for July 1, 2014 through June 30, 2017 between the BOE and Canterbury Transportation for the Bus Drivers

By: Stephen Brown  
Seconded: Tom Dufort

Stephen Brown withdraws motion to postpone vote of Bus Drivers contract until the next meeting of BOE on June 24, 2014 in order for the BOE to review agreed upon contract.

Motion: To postpone vote on Bus Drivers contract until the next meeting of the BOE on June 24, 2014 in order for the BOE to review agreed upon contract.

By: Lynsey Malone  
Second: Christopher Lippke  
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

Motion passes

### 2. Interview of BOE Candidate(s) - *Action Item*

One candidate applied for the BOE open seat: Leticia Velasquez. The BOE interviewed candidate.

### 3. CAFE Renewal-*Action Item*

Motion: To accept the renewal of CAFE membership for the 2014-2015 school year at a cost of \$3,028.00 which has already been included in our budget.

By: Pam Kerouack-Warner  
Seconded: Stephen Brown  
Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

Motion passes

## L. COMMENTS FROM VISITORS

None.

**M. EXECUTIVE SESSION**

2. a. BOE Interview Deliberations

Motion: To go into Executive Session at 8:15 p.m. to discuss the possible appointment of the BOE candidate.

By: Pam Kerouack-Warner

Seconded: Lynsey Malone

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

Motion passes

The Board came out of Executive Session at 8:34 p.m.

Motion: To accept Leticia Velasquez as an appointed Board member.

By: Pam Kerouack-Warner

Second: Lynsey Malone

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

Motion passes

1. Personnel Matter-Superintendent’s Contract Negotiations –Invite the Superintendent

Motion: To go into Executive Session at 8:37 p.m. for the purpose of the Superintendent’s Contract Negotiations and to invite the Superintendent.

By: Stephen Brown

Seconded: Christopher Lippke

Vote: S. Brown / C. Lippke / P. Kerouack-Warner/ T. Dufort/ L. Malone /W. Petruniw  
Y Y Y Y Y Y

The Board came out of Executive Session at 9.26 p.m.

**N. ADJOURNMENT**

Motion to adjourn at 9:27 p.m. By: Lynsey Malone  
second: Pam Kerouack-Warner

Respectfully submitted,  
Pam Kerouack-Warner, Secretary to the Board