

**CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT**

Approved 5-17-2016

Board of Education Meeting
Location: Dr. Helen Baldwin Middle School Library

April 12, 2016
Time: 7:00 p.m.

A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:

In Attendance from the Board of Education (BOE): Walt Petruniw, Chairperson; Stephen Brown, Vice-Chairperson; Nancy Duvall, Secretary; Christopher Lippke, Vivian Thumser; and John Gentry, Leticia Velasquez

Others Present: Dr. Lois Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Special Education Director; and Janice Thurlow, Finance Director

Chairperson, Walt Petruniw, called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 7: 05 p.m.

B. PLEDGE OF ALLEGIANCE

C. PRESENTATION OF THE NJHS INDUCTEES

The Superintendent introduced Kim Waters, Teacher BMS who introduced the NJHS inductees:

8th grade: Owen Burdick, Lauren Cloke, Christopher Green, Riley Fritzsche, and Katelyn Thoma.

7th Grade: Kaitlin Birlin, Aidan Croteau, Mallery Cry, and Estella Douglas.

D. APPROVAL OF MINUTES:

1. Approval of Minutes: Regular Meeting, March 8, 2016.
The meeting minutes were approved as printed.
2. Approval of Minutes: Policy Committee Meeting, March 17, 2016.
The Policy Committee Meeting minutes were approved as printed.

E. COMMENTS FROM VISITORS

None

F. ADDITIONS AND CORRECTIONS

Motion: To add Education Cost Sharing Grant to New Business Item K-5
By: Walt Petruniw
Second: Stephen Brown
All in favor
Motion passes

Motion: To move item K. 1 Secretaries Contract to the next BOE meeting, May 17, 2016.
By: Stephen Brown
Second: Chris Lippke
Vote: All in favor
Motion passes

G. COMMUNICATIONS TO BOE:

None

H. SUPERINTENDENT OF SCHOOL'S REPORT:

1. Enrollment

Holding steady

2. Administrators' Report

The Superintendent asked the Board if they had any questions for the Administrators. The Board had no questions for the administrators.

3. 2015-2016 Budget

The Superintendent discussed the 2015-2016 budget and stated she should be able to give back \$30,000.00 to the town.

4. 2016-2017 Budget

The Superintendent stated she has been working very close with the BOF, First selectman, and the CIP committee to stay informed regarding the 2016-2017 budget. Budget hearing is scheduled for Wednesday, April 13, 2016 at 7:00 p.m.

5. Empty Bowls Announcement

The Superintendent stated that Empty Bowls Event was successful and raised over \$2100.00. \$1000.00 went to Canterbury Cares, \$1000.00 went to The Friends of CC Danielson and \$100.00 goes back to the Empty Bowls for next year. Stephen Brown asked if a thank you letter could be generated to Samantha Rizer, Art teacher at BMS for all her hard work and organizing the Empty Bowl Event.

- Article in the Norwich Bulletin-Canterbury Schools District goes paperless.

- Community Forum on Wednesday, April 20th at the Canterbury Town Hall regarding Opiate and Substance abuse.
- BOE Retreat, Wednesday, April 27th at 4:00 – 7:00 pm at the Community Room. The Superintendent handed out a CABA BOE survey for the Board members to fill out and send back to Dottie by Friday, April 22, 2016.
- June 14, 2016 BOE meeting is the same day as the 8th Grade Recognition Ceremony.

Motion: To change the BOE meeting date from June 14, 2016 to Monday, June 13, 2016 due to the 8th Grade Recognition Ceremony.

By: John Gentry

Second: Nancy Duvall

Vote: All in favor

Motion passes

6. Connecticut Next Generation Accountability System

The Superintendent discussed the Connecticut Next Generation Accountability System.

- Tracks progress
- Academic growth
- Helps schools make improvement
- Added physical fitness score
- Two sets of scores (Performance index includes language arts, math and science and Accountability index includes 11 other categories)
- Canterbury Public Schools scored 83.5

7. Additional Comments

None

I. BOE COMMITTEE REPORTS:

Mr. Petruniw stated he shared minutes from other committee meetings on Google Docs.

- CIP Committee report
- Roof Committee report
- Sub-Committee –formed a sub-committee regarding analysis on administrators. The Sub-committee members are Chris Lippke, Leticia Velasquez, and Walt Petruniw

J. UNFINISHED BUSINESS:

None

K. NEW BUSINESS

1. Policies-Frist Read-*Action Item*

- a) Policy 5141 Pediculosis (head lice)
- b) Policy 9311 Formation, Adoption, Amendment of Policies
- c) Policy 9312 Formation, Adoption, Amendment of Bylaws
- d) Policy 9313 Adoption, Amendment of Administrative Regulations
- e) Policy 9325.2 Bylaws of the Board

Motion: To accept the above polices a-e as first read

By: Vivian Thumser

Second: John Gentry

Vote: All in favor

Motion passes

2. Cafeteria Lunch Increase

The Superintendent stated the lunch program is a deficit and its time to raise the prices. An increase of \$.25 cents at both schools. CES \$2.50 to \$2.75 at BMS \$2.75 to \$3.00.

Motion: To table this item for discussion before Executive Session

By: Walt Petruniw

Second: Stephen Brown

Vote: All in favor

Motion passes

3. Traffic Pattern CES

The Superintendent discussed the pattern of parking at CES at dismissal time.

4. Educational Cost Sharing Grant

Mr. Petruniw discussed the Educational Cost Sharing Grant and how it will affect the school Budget.

- The Governor's proposal is \$190,000 in cuts
- MBR states that you cannot have a budget at a BOE below what you had last year (with the exception of: if the student population goes down by a certain amount, if we having saving with RES, and if you don't have your own high school and if the student population declines there is a formula you can use to decrease the budget by the difference in the number of residence students attending high school that year)

The Superintendent stated she attends meetings with other Small District Superintendent's to collaborate to see what they can do together to help the students.

Mr. Lippke made a proposal to form a sub-committee of the BOE (budget sub-committee) to work with the administrators to help solve these problems.

L. Comments from Visitors

Tom Brumett asked the school Board and the Superintendent to start a telephone campaign with Senator Fletcher regarding the Educational Sharing Cost Grant letting her know how unfair the cuts in Canterbury are.

The Board asked Mrs. Thurlow, Finance Director how the increase in the lunch program would help. She stated it will not help, due to the State requiring us to have healthy foods which is more expensive. We are supposed to be getting an additional \$.06 cents for every free/reduced child, she stated that this is a proposed cut for next year. She is looking into a program where parents can feed into an account so they don't have to send money in with the students. Mrs. Thurlow is meeting with a consultant tomorrow regarding this. This increase would start in the fall of 2016.

Moved forward from Item K 2.

Motion: To increase the cost of school lunch at CES and BMS by \$.25 cent bringing the cost at CES to \$2.75 and BMS to \$3.00

By: Stephen Brown

Second: Vivian Thumser

Vote: All in favor

Motion passes

Mr. Lippke stated he had a phone conversation from a citizen regarding the Canterbury Educational Foundation, she asked for the EIN number for the Education Foundation as she wanted to include the foundation in her will.

M. Executive Session:

1. Superintendent's Evaluation-Invite the Superintendent

Motion: To go into Executive Session at 8:32 p.m. for the purpose of the Superintendent's Evaluation -the Superintendent was invited.

By: John Gentry

Seconded: Vivian Thumser

Vote: All in favor

Motion passes

The Board came out of Executive Session at 9:05 p.m.

N. Adjournment:

Motion to adjourn at 9:05 p.m.

By: Walt Petruniw

Seconded: Nancy Duvall

Vote: All in favor
Motion passes

Respectfully submitted,

Nancy Duvall,
Secretary to the Board