

**Approved 11-10-2015**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

In Attendance: Walt Petruniw, Stephen Brown, Pam Kerouack-Warner, Christopher Lippke, Tom Dufort, Nancy Duvall

Absent: Letitia Velasquez

Late: None

Others Present: Dr. Lois Knapton, Superintendent, Sarah Cary, Principal CES, Jodi Davis, Special Education Director, Ryan Earley, BMS Principal

Walt Petruniw called the Canterbury Board of Education meeting to order at 7:05 p.m.

**B. PLEDGE OF ALLEGIANCE**

**C. BMS CELEBRATION OF EXCELLENCE**

Ryan Earley presented updates on BMS, including:

- There has been an update to afternoon dismissal to increase safety.
- Students from Woodstock Academy and visitors from Senegal presented to 8<sup>th</sup> grade.
- The Mayor of Willimantic presented to the 7<sup>th</sup> grade on the topic of the “Titanic”.
- Family Consumer Science teacher presented a hands on program on the amount of sugar in drinks.
- Staff explored Google App for Education and were recertified in CPR
- 13 female students went to “Dream It and Do It” a summit for girls and manufacturing
- BMS motto for 2015-16, “Dedicated, Honorable, Better each day”

**D. APPROVAL OF MINUTES**

BOE Meeting, September 15, 2015

The Regular Business Meeting minutes have been approved as printed

Policy Committee Meeting, October 1, 2015

The Policy Committee Meeting Minutes have been approved as printed

## **E. COMMENTS FROM VISITORS**

Bob Droesch responded to a BOE question regarding meeting attendance. Current BOE is to attend November meeting. Newly elected board members will begin with December's BOE meeting wherein officers will be elected.

## **F. ADDITIONS AND CORRECTIONS**

Motion: To add K3 BOE regulation approval procedures for possible action.

Made by: Stephen Brown

Second: Pam Kerouack-Warner

All in favor

Motion passes

Walt Petruniw identified a correction where policy number 6171.2 was incorrectly identified as 6172.2.

## **G. COMMUNICATIONS TO BOE**

- **CABE** 2015 caps convention will be held on Friday, February 20<sup>th</sup> at the Marriott Groton. Canterbury BOE will be recognized at a luncheon.
- Letter from CABE asking BOE to identify and invite 2 to 3 high school students to the 11/20/15 delegate assembly.
- On 11/19/15, CABE district assembly will be at the Mystic Marriott

## **H. SUPERINTENDENT OF SCHOOL'S REPORT**

### **1. Enrollment**

Increase by 21 students. BOE agreed to delete the "projected" column on the enrollment report as it doesn't provide relevant information.

### **2. Administrators' Report**

A goal setting workshop was well received by teaching staff. They used this time to set achievement goals.

### **3. 2015-16 Budget**

On track

### **4. Introduce the GEM Award**

A district wide, "Going the Extra Mile" award was introduced. This recognizes anyone who contributes to "an amazing place for learning" and is available to any student, staff or faculty member.

### **5. FYI- Emergency Planning Exercise on 10/21/15 with Town.**

Dr. Knapton will attend a Homeland Security meeting on 10/21/15 from 8-11 as part of the Town of Canterbury's preparedness program.

6. FYI- Annual School Safety & Security Meeting, 10/28/15. Dr. Knapton will attend.
7. Take Charge of Your Life – program has 10 participants. Another program may be held in the Spring.
8. Finland Edutour – Dr. Knapton will attend an Edutour in Finland during Spring break.
9. Additional Comments.
  - Dates of BOE meeting on Town site and in Norwich Bulletin are erroneous. Dr. Knapton will look into this.
  - Canterbury students meeting success at Woodstock Academy were recognized.
  - On complicated motions, Dr. Knapton may suggest motion wording in advance to be considered by BOE.

**I. BOE COMMITTEE REPORTS**

- Policy Committee will meet on Thursday at 12:00.
- Facilities Committee need to meet to discuss check received from insurance. Roofing meeting – only one person responded to participate in the discussion.

**J. UNFINISHED BUSINESS**

1. Teacher Negotiation meeting on Thursday at 6:30 to discuss ground rules and proposals.
2. Policies – 2<sup>nd</sup> read
  - a. Regulation 5131.1 Bus Conduct

Motion: To approve bus conduct regulation 5131.1 as recommended by Dr. Lois Knapton

By: Pam Kerouack-Warner

Second: Stephen Brown

All in favor

Motion passes

3. Update on going paperless. Dr. Knapton brought information to the BOE on possible tablets for purchase. BOE agreed that the Lenovo Yoga 2 tablet, 10 version was best. She will approve purchase of eight and will arrange Google Docs training for 6:00 p.m. on 12/8/15 for BOE members.

**K. NEW BUSINESS**

1. Resignation Letters-*Action Item*

Motion: To accept the letters of resignation from Peter Trosell effective 9/28/15.  
By: Stephen Brown  
Seconded: Pam Kerouack-Warner  
All in favor  
Motion passes

2. Policies – First Read

- a. Policy 1212- School Volunteers
- b. Policy 1326 – Solicitations by Staff Members
- c. Policy 6172.2- Preschool Special Education
- d. Policy-4112.2- Certification

Motion: To accept first read of policies 1212 (with minor wording correction), 1326, 6171.2, and 4112.2

By: Pam Kerouack-Warner  
Seconded: Tom Dufort  
All in favor  
Motion passes

**L. COMMENTS FROM VISITORS**

Bob Droesch asked how tablets for BOE were being paid for and Dr. Knapton responded it would come from technology fund. Mr. Droesch also offered to chaperon grade 8 trips if needed. He also commented that his wife, Mrs. Gretchen Droesch received a wonderful compliment while helping as a Nurse at CES. She was very appreciative of this.

**M. ADJOURMENT**

Motion to adjourn at 8:32 p.m. By: Pam Kerouack-Warner  
Seconded: Stephen Brown

Respectfully submitted,

Pam Kerouack-Warner, Secretary to the Board