

**Canterbury Economic Development Commission  
Tuesday, June 26, 2012 – 7:00 p.m.  
Canterbury Town Hall, 1 Municipal Drive**

**MINUTES\***

**I. Call to Order**

J. Tucker called the meeting to order at 7:05 p.m.

**II. Roll Call**

Members present: J. Tucker, S. Donahue, C. Wellinghausen, A. Mierzejewski, H. Tuttle, E. Swanson

Members absent: R. Curtis, J. Fritzsche, N. Hulten

**III. Minutes- May 22, 2012**

R. Tuttle made a motion to approve the minutes with the correction that C. Wellinghausen be listed as absent instead of present. E. Swanson seconded the motion and it passed unanimously.

**IV. Treasurer's Report**

J. Tucker stated that the \$225.00 to Awards and Printing was a duplicate payment and has been corrected. \$148.00 was paid out of the EDC budget for expenses for the "Meet your Farming Neighbor" night hosted by the Agricultural Commission. J. Tucker stated there was a balance of \$3,677 going into the end of the fiscal year. The extra income will be returned into the general fund.

**V. Public participation –None**

**VI. Old Business-**

**A. Website and Social Media- A. Mierzejewski, S. Donahue**

A. Mierzejewski stated that the banner on the EDC website had to change. J. Tucker stated that a sponsor "button" would be added to the EDC website to raise funds for the fall festival. S. Donahue stated that he would be starting the "Exploring Canterbury" album on the EDC Facebook page.

**B. Budget Request-** J. Tucker stated that the budget didn't pass and was not sure when it go to vote again.

**C. Greenways-**R. Curtis was not present at the meeting to discuss the greenway topic. J. Tucker stated she took part in the paddle along the Quinebaug this weekend. She asked if the greenway designation would give the river some protection from PRE. The members weren't sure. J. Tucker stated that additional monitoring could lessen some concerns residents have about PRE's effects to the river. C. Wellinghausen stated he did not feel there would be side effects. J. Tucker agreed and stated that based upon the PRE engineer's presentation she did not feel there would be many side effects but thought this may help reduce some fears. S. Donahue reminded the members that the Quinebaug River clean up was scheduled for August 18<sup>th</sup>. The Commission set a time

for 9:00 a.m. A. Mierzejewski stated that she was doing farmers markets in Old Lyme every Saturday this summer.

**D. Tourism-** J. Fritzsche was not present at the meeting. The Last Green Valley would be providing the Commission with updated signage and a bulletin board.

**E. Incubator-** J. Tucker asked if there were any updates with incubators. A. Mierzejewski stated that incubator areas were discussed at the last Planning & Zoning meeting. She stated that an area had not been designated. R. Tuttle explained that the Planning & Zoning did not currently have any applications to discuss so they would be able to concentrate on the regulations at the next meeting on July 12, 2012 at 7:00 p.m. J. Tucker stated that she had the most recent drafting if the members wanted to look.

R. Tuttle explained that the new permit allowed for hot dogs to be served. He stated that they were allowed to have a radio, but not live music or movie nights. He explained that a new building would have to come back before the Commission.

S. Donahue stated that he was going to a conference in Boston in August and he was hoping to get some feedback on his incubator thesis.

**F. Communication and Business Referrals-** J. Tucker stated that she had not had the time to create the sponsor letter. A. Mierzejewski asked if J. Tucker could send her the form. J. Tucker stated that the Commission wanted to get started earlier on the Scarecrow hunt.

The EDC members on the town website had not been updated. E. Swanson stated he would get handle this. A. Mierzejewski stated that she wanted to link the directory page on the website. E. Swanson stated he would get a hold of the webmaster.

**G. Business Meet and Greet- Annual Fall Festival**

**H. July 4<sup>th</sup> Parade-** J. Fritzsche asked if anyone was available to carry the the EDC banner in the parade. Several members were not going to be in town for the parade. A. Mierzejewski stated that if she was around she would assist.

**I. Attendance Policy-** J. Tucker stated there was an ordinance in town that a member who misses three consecutive meetings can be removed by the Selectmen.

**J. Gagnon Signs-** J. Tucker reported that the business signs have been replaced and delivered. She explained the process in which a business gets a sign. A. Mierzejewski asked if the Commission has heard any updates on the signage from the Northeast Chamber of Commerce. J. Tucker stated she had heard nothing about this and would look into it.

**K. Plan of Conservation and Development –** R. Tuttle stated that he was very concerned with the gravel operations in Canterbury and felt it hurt the land and the Plan of Conservation and Development. S. Donahue stated that the Planning & Zoning regulations were very strict with the gravel operations. C. Wellinghausen stated that

the properties have to be reclaimed once the operation is completed. J. Tucker stated that northeastern Connecticut had an abundance of gravel. She stated that Rawson does a good job reclaiming a property once the gravel operation is completed as most of the operators do. She stated that she understood it would be difficult to abut an operation due to the dust, etc., but the EDC welcomes all businesses that will benefit the town. J. Tucker explained that there were no "grandfathered" gravel operations and they were all subject to the earth excavation regulations. C. Wellinghausen stated that J. Sheridan had collected surrounding towns gravel regulations to compare them with Canterbury. J. Tucker asked if he would contact J. Sheridan about getting these. C. Wellinghausen agreed to.

**L. Route 169 Corridor-** Not discussed

**M. Sponsor Letter-** previously discussed

R. Tuttle made a motion to add **N. Commercial Kitchen** to the agenda. J. Tucker seconded the motion and it passed unanimously.

**N. Commercial Kitchen-** The Commission discussed the commercial kitchen. E. Swanson stated that he was permitted to operate the commercial kitchen in the town hall. A. Mierzejewski and E. Swanson stated they would get information on this over the summer. E. Swanson stated he may be able to speak with one of the inspectors at the Northeast District Department of Health who is also in the Farm Bureau about conducting a certification class in Canterbury. J. Tucker suggested the Commission talk with the Agricultural Commission about putting this on their agenda. She also suggested getting this information to the members during the summer so that they could keep updated with it.

**VII. New Business-**

S. Donahue updated the Commission on the Agvocate program. He stated that the Last Green Valley and several other groups received a grant for forestry preservation.

The members discussed a new economic aid grant aimed to help towns attract small businesses.

R. Tuttle asked for an update on the LaRose campground proposal. The members stated they believed the application was on hold.

**VIII. Correspondence-** None

**IX. Any other appropriate business**

S. Donahue stated that proposed trail from Manship Park along the Quinebaug would have to have connectivity to in order to receive grant funding.

**X. Adjournment**

R. Tuttle made a motion to adjourn at 8:37 p.m. The motion was seconded and passed unanimously.

EDC Minutes 6-26-12

Respectfully submitted,

Melissa E. Gil  
\*as recorded

Cc: EDC members; Town Clerk; EDC file

DRAFT